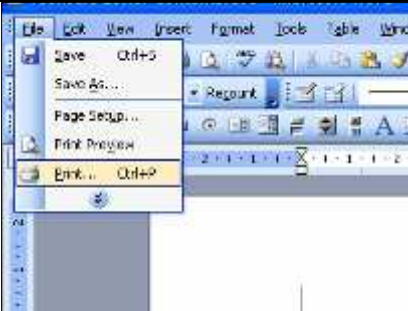
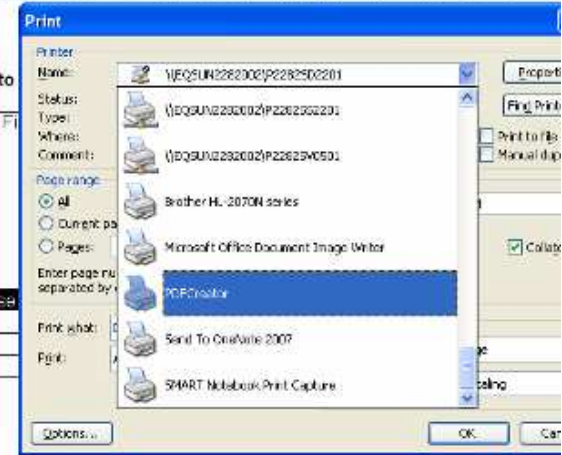
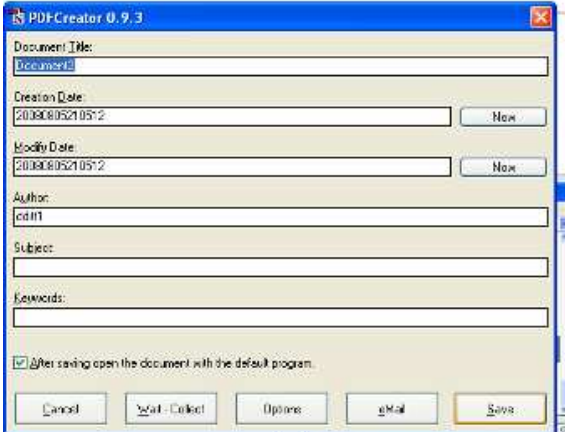
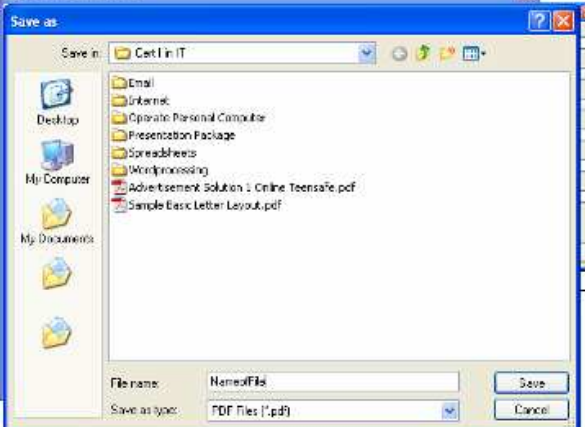


## How to PDF a File

<p>Go to File, Print</p>	 A screenshot of the Microsoft Word application window. The 'File' menu is open, and the 'Print...' option is highlighted. Other visible options include 'Save', 'Save As...', 'Page Setup...', 'Print Preview', and 'Print... Ctrl+P'. The background shows a document with some text and a table.
<p>Choose PDF Creator Click OK</p>	 A screenshot of the 'Print' dialog box in Microsoft Word. The 'Printer' list shows several printers, with 'PDFCreator' selected and highlighted in blue. Other printers listed include 'Brother HL 2070N series', 'Microsoft Office Document Image Writer', 'Send To OneNote 2007', and 'SMART Notebook Print Capture'. The 'Page range' is set to 'All', and the 'Print what' is set to 'Print the content of the selected pages'. The 'OK' button is visible at the bottom right.
<p>Click Save</p>	 A screenshot of the 'PDFCreator 0.9.3' dialog box. The 'Document Title' field contains 'Document'. The 'Creation Date' and 'Modify Date' are both set to '2010/05/21 05:12'. The 'Author' field contains 'John'. The 'Subject' and 'Keywords' fields are empty. There is a checkbox labeled 'After saving open the document with the default program.' which is checked. At the bottom, there are buttons for 'Cancel', 'Wait - Collect', 'Options', 'eMail', and 'Save'.
<p>Type the name of the Document in the Filename box</p>	 A screenshot of the 'Save as' dialog box. The 'Save in' location is 'C:\I in IT'. The file list shows several folders and files, including 'Email', 'Internet', 'Operate Personal Computer', 'Presentation Package', 'Spreadsheets', 'Wordprocessing', 'Advertisement Solution 1 Online Teensafe.pdf', and 'Sample Basic Letter Layout.pdf'. The 'File name' field contains 'NameOfFile' and the 'Save as type' is set to 'PDF Files (*.pdf)'. The 'Save' and 'Cancel' buttons are visible at the bottom right.